

Minor Carta for the Barony of Vulkanfeldt, A.S. XLIII

I. DEFINITIONS

Barony of Vulkanfeldt: The lands consisting of the following towns/zip codes; 98922 Cle Elum, 98925 Easton, 98926 Ellensburg, 98934 Kittitas, 98940 Ronald, 98941 Roslyn, 98943 S. Cle Elum, 98946 Thorp, 98950 Vantage, 98901, 98902, 98903, 98904, 98907, 98908, 98909 Yakima, 98920 Brownstown, 98921 Buena, 98923 Cowiche, 98929 Goose Prairie, 98930 Grandview, 98932 Granger, 98933 Harrah, 98935 Mabton, 98936 Moxee, 98937 Naches, 98938 Outlook, 98939 Parker, 98942 Selah, 98944 Sunnyside, 98947 Tieton, 98948 Toppenish, 98951 Wapato, 98952, White Swan, 98953 Zillah, as deeded by the Kingdom of An Tir.

Baronial Citizen: An individual residing within the Barony of Vulkanfeldt zip code range as defined by the SCA and the Kingdom of An Tir and who is a paid member of the SCA or an individual who attends a minimum of three Vulkanfeldt functions a year, with at least one being a Baronial Council Meeting and one costumed event counted in the required functions.

Baronial Officer: Any Baronial Citizen who holds an office of responsibility within the branch, as well as being a paid member in good standing.

Honorary Citizen: The Baronage, with Baronial Council approval, may bestow on persons living outside the established territories (including other Kingdoms) the recognition of being Honorary Citizens of Vulkanfeldt. Such citizens maintain the privileges of a Baronial Citizen (i.e. voting rights) provided they meet the requirements of Baronial Citizen, but do not have to live within the zip code range. They do not have to attend a Baronial Council meeting.

Baronage: The Baron and Baroness acting together.

Crown: The King and Queen acting together.

Baronial Council Meeting: A meeting of the populace and officers of the Barony presided over by the Seneschal(e) or their designee.

Financial Committee: Committee composed of the Baronial Seneschal(e), Baronial Exchequer, and the Baron and /or Baroness, with the Baronage having only one vote.

Financial Committee Meeting: A meeting of the Financial Committee presided over by the Exchequer.

Financial Policy: The approved and published financial guidelines of the Barony of Vulkanfeldt.

SCA: Society for Creative Anachronism. A non-profit educational organization dedicated to researching and recreating the customs, combat, and courtesy of the Middle Ages.

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II. CHARTER ESTABLISHMENT AND POLICY STATEMENT

- A. This official charter shall serve as the organizational document for the Barony of Vulkanfeldt, a branch of the Society for Creative Anachronism.
- B. The purpose of this document is to provide guidelines by which individuals active in the branch group may participate in and/or organize their functions.
- C. Any Baronial Citizen may propose amendments to this Charter (see II.B.1, Charter Review and Revisement).
- D. This charter shall be superseded in its authority by mundane law, SCA Corpora regulations, SCA Board of Director's decisions, Kingdom of An Tir laws and Crown of An Tir decisions.
- E. The Signal will be the official newsletter of the Barony of Vulkanfeldt.
- F. The Barony of Vulkanfeldt shall be defined by those geographical regions specified by the SCA and the Kingdom of An Tir to be within the Barony, see DEFINITIONS-Barony of Vulkanfeldt.
- G. The defined Arms of the Barony of Vulkanfeldt and name are registered with the College of Herald's.

III. CHARTER REVIEW AND REVISION

- A. This charter, with any additions or amendments, must be published in every January issue of the Baronial newsletter.
- B. This charter may be revised through popular consensus and administered by the Seneschal(e) upon petition, setting forth by article and section number the proposed revision. The Seneschal(e) shall publish the text of the proposed revision in the next Baronial newsletter, together with the notice of the date of the Baronial meeting where the populace will consider the proposed revision.
 - 1. Petitions for revisions may be accepted as follows.
 - a. From the Baron, Baroness, or Seneschal(e) on any matter concerning the Barony.
 - b. From any Officer of the Barony with respect to their area of responsibility.
 - c. Upon receipt of a petition for revision of this Minor Carta signed by at least five (5) citizens of good standing.
 - 2. The petition shall be discussed at the following Baronial business meeting. The outcome of the petition will be determined by mailing ballots to all Baronial citizens within ten (10) days of the date of the Council meeting where the proposed changes are introduced.
 - 3. The ballots are to be returned, either by mail or in person, to the Seneschal(e) by the date of, or at, the next Baronial Council meeting.
 - a. The majority vote of the respondents will determine if the petition is adopted or not.
 - b. If the petition is adopted, it becomes part of the Minor Carta when published in the next issue of the Baronial newsletter.
 - c. If the petition is rejected, then no further action is taken.
 - d. A petition that is rejected must be revised if it is to be resubmitted.
 - e. For voting procedures, see Section V.A.

IV. THE BARONAGE

- A. The Baron and Baroness reign in the name of the Crown and in accordance with the Bylaws and Corpora of the SCA, and Kingdom of An Tir Laws.
- B. The Baron and Baroness are the ceremonial head of the Barony and may create awards and award members of the populace with any of the Baronial awards.
- C. The Baron and Baroness shall recommend to the Crown those members of their Barony who are deserving of Kingdom recognition.
- D. The Baron and Baroness will make written reports as defined by Kingdom Law.
- E. The Baron and/or Baroness shall be in attendance at all Baronial Council Meetings.
- F. The Baron and Baroness shall swear fealty to the Crown on behalf of the Barony.
- G. The Baron and/or Baroness must be present at all Baronial events.
- H. Ninety day written notice of intent to no longer serve as the Baronial Coronet shall be submitted to the Baronial Seneschal(e) and the Crown.

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V. BARONIAL CITIZEN RIGHTS

- A. All rights and privileges of Citizens set forth in the SCA Corpora, and the Laws of the Kingdom of An Tir, as well as laws of mundane governmental units shall take precedence over the Minor Carta of Vulkanfeldt.
- B. A Citizen shall have the right to speak, vote at regularly scheduled Baronial Council meetings, and if meeting requirements, may hold Baronial office.
- C. A Citizen shall have the right to request items of new business be placed on the Baronial Council meeting agenda by contacting the Baronial Seneschal(e).
- D. A Citizen shall have the right to make motions pertaining to issues and actions at the Baronial Council meetings.
- E. A Citizen shall have access to the following Baronial documents: minutes of past Baronial Council meetings, list of property owned by the Barony, inventory of Gold Key, list of Officers, annual financial report and complete back issues of newsletters.
- F. A Citizen, upon making proper application, may view Baronial owned reference material. The terms of the loan will be at the discretion of the Baronial Librarian.
- G. A Citizen may submit material for publication in the Baronial newsletter. Material submitted is published at the discretion of the Baronial Chronicler based on appropriateness, accuracy, and space/cost considerations.
- H. A Citizen may borrow a costume from Gold Key, within current Gold Key policy.
- I. A Citizen's right to privacy and discretionary use of private property shall not be infringed upon.
- J. A Citizen may, upon approval of the Barony at a regularly scheduled Baronial Council meeting, borrow Baronial equipment for mundane use.

VI. MEETINGS OF THE ORGANIZATION

- A. The Barony will strive to hold a minimum of one Baronial Council meeting per calendar month, with no less than ten Council meetings per year.
 - 1. The time and place of the Baronial Council meeting must be published in the Baronial newsletter prior to the meeting.
 - 2. The Baronial Council meetings shall be held in a public place and shall be open to any individual who wishes to attend.
 - 3. The Chronicler or a designee shall take the minutes of all Baronial Council meetings.
 - a. The minutes shall be published in the Baronial newsletter the month following the meeting, with the minutes published on the Vulkanfeldt e-mail list no later than 3 days prior to the next Baronial Council meeting.
 - 4. The Baronial Council meeting must have a quorum present of five individual officers, including the Seneschal(e), or if the Seneschal(e) is unable to chair the meeting, the Seneschal(e)'s deputy or in their absences it shall be chaired by the Baron or Baroness.
 - 5. The Barony shall maintain a complete slate of officers as required by Corpora and Kingdom Law.
 - 6. Officers, including the Baron and Baroness, and Baronial Citizens shall have only one vote each (one person, one vote).

VII. VOTING AND POLLING PROCEDURES

- A. Any debatable issue shall be settled by a majority decision of those Baronial Citizens in attendance at a regularly scheduled Baronial Council meeting.
 - 1. Any Baronial Citizen of at least 16 years of age may participate in Baronial voting or polling.
- B. Official SCA events and the Autocrats must have the approval of a majority of the Baronial Citizens at a Baronial Council meeting.
- C. All voting shall be in public, unless a Baronial Citizen requests a secret ballot. If approved by the majority, a committee of three Baronial Citizens, consisting of the Seneschal(e), one other officer, and a volunteer, shall tally the votes.
- D. All officers shall be voted into office by populace vote at a regularly scheduled Baronial Council meeting.

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VIII. DISPERSAL AND EXPENDITURE OF BARONIAL ASSETS

- A. Any dispersal or expenditure of Baronial assets must be approved by a majority of the Baronial Citizenry at a regularly scheduled Baronial Council meeting.
 - 1. The Financial Committee may have discretion to spend a maximum amount of \$250.00 for use between Council meetings. A full report will be submitted at the next Council meeting, with proper documentation and/or receipts submitted at that time. Minutes of the Financial Committee will be posted to the e-mail list within one week following the meeting.
- B. Any expenditure shall be made in accordance with the published Financial Policy.

IX. OFFICER REQUIREMENTS

- A. A Baronial officer must maintain an SCA membership with access to the An Tir Kingdom newsletter and Baronial newsletter.
- B. A Baronial officer must immediately contact their Kingdom superior upon their acceptance of a Baronial office.
- C. Baronial officers must maintain the duties and responsibilities of their office as required by the Barony and Kingdom superiors.
- D. Baronial officers are required to attend at least two Baronial Council meetings per quarter or provide in writing notification of intended absence.
- E. Baronial officers are required to swear an oath of service to the Barony.
- F. Baronial officers are required to submit local level reports as follows:
 - 1. Monthly written or verbal status reports delivered at Baronial Council meetings.
 - 2. Reports as required by An Tir Kingdom Law and/or their Kingdom Superior with a courtesy copy of their reports to the Baron and/or Baroness and Baronial Seneschal(e).
- G. Installation of officers
 - 1. If an officer wishes to resign his/her office they should either announce their intent at a regularly scheduled Baronial Council meeting and/or provide a written resignation to the Baronial Seneschal(e), the Baronage and their Kingdom superiors office at least 30 days prior to their resignation in order for a replacement to be found.
 - 2. If an office becomes vacant any Baronial Citizen who desires to assume the duties and responsibilities of that office must notify the Baronial Citizenry at a regularly scheduled Baronial Council meeting.
 - 3. In order for a Baronial Citizen to assume office, he/she must be approved by a majority of the Baronial Citizenry present at a regularly scheduled Baronial Council meeting. In the case of two or more Baronial Citizens desire duty as an officer, a vote shall be held.
- H. Following a Change of Officers all papers (including official correspondence) and regalia must be transferred in their entirety to the new Baronial Officer within ten (10) days.
- I. Removal of officer
 - 1. The following shall be grounds for removal from office
 - a. Failure to maintain membership in the SCA (section VIII. A)
 - b. Failure to attend at least two Baronial Council meetings per quarter without prior notification.
 - c. Failure to perform the customary duties of the office.
 - d. Failure to report as required by An Tir Kingdom Laws to their Kingdom and/or Regional superiors.
 - 2. Removal of an officer shall commence via a vote of no confidence via secret ballot.
- J. Officers may take a deputy at their discretion. The deputy does not automatically assume the office at any time, but may serve in an emergency capacity until a regular vote can be held to replace the officer.

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X. DEFINITIONS OF BARONIAL OFFICER POSITIONS

- A. Baronial Seneschal(e) is the administrative head and legal representative of the Barony. As such, the Seneschal(e) is responsible for smooth functioning and continued communications between the Officials of the Barony. Duties and Responsibilities of the Seneschal(e) include, but are not limited to:
1. Performing the Office of Seneschal(e) in accordance with directions from Kingdom and/or Regional superiors.
 2. Acting as moderator of the Baronial Council, and if unable to attend, ensuring that a moderator acceptable to the Council is present.
 3. Ensuring that Council meetings are conducted in accordance with the Minor Carta.
 4. Coordinating the amendment of the Minor Carta as necessary with the consent of the Council.
- B. Baronial Exchequer is the chief financial officer of the Barony. The Exchequer is responsible for the financial records of the Barony. They will insure all financial records belonging to the Barony are maintained and available to be reviewed by the Populace. The Exchequer will be head of the Financial Committee.
- C. Baronial Herald is the chief heraldic officer and advisor of the Barony. They shall advise the Baronage on matters of ceremony and protocol; make and maintain the Order of Precedence and update the awards roster for the Barony.
- D. Baronial Scribe is a managerial position to manage and direct scribal endeavors and work with the Baronage to ensure that there is a sufficient supply of scrolls for their use.
- E. The Baronial Master of Stables shall be responsible for maintaining equipment and supplies belonging to the Barony for heavy fighting within the Barony; make sure there are properly warranted marshals for practices and events that have heavy fighting, and promote heavy fighting within the Barony.
- F. Baronial Minister of Arts & Sciences is the chief artistic and scientific officer of the Barony. They shall encourage the research and development of historically accurate period art forms, technologies and philosophies.
- G. The Baronial Rapier Marshall shall be responsible for maintaining equipment and supplies belonging to the Barony for Rapier fighting within the Barony, make sure there are properly warranted marshals available during practices and events that have rapier fighting, and promote rapier fighting within the Barony.
- H. Baronial Minister/Mistress of the Lists is the chief list manager for the Barony. The Baronial Minister/Mistress of the Lists shall confirm that all Baronial combatants have fighter authorization cards, arrange and record the pairing of fighters at Baronial tournaments and demonstrations, compile a roster of fighters in their area with a note on the qualifications of each, see that combat waivers are brought to and used at all functions which might involve fighting (heavy combat, light combat, or rapier combat) as well as work in conjunction and cooperation with the marshals and heralds to ensure a smoothly run tournament.
- I. Baronial Chronicler is the chief record keeper for the Barony, and is in full charge of official publications within the barony. The Baronial Chronicler shall keep the Baronial Minor Carta updated, as directed by the Seneschal(e) and the Baronage, keep the minutes at all meetings and councils, shall publish and distribute the Baronial newsletter "The Signal", remits all subscription fees (if any) and expense records to the exchequer, assists with the production of polling material or site copy.
- J. The Webmaster/Webmistress under the direction of the Chronicler, Seneschal(e) and Baronage shall manage, maintain the Baronial Website.
- K. I. Baronial Chatelaine/Castellan is the chief newcomers welcome officer for the Barony. The Baronial Chatelaine/Castellan shall be responsible for the introduction of new and prospective members, provide education on the conventions of the Current Middle Ages and this Kingdom and Barony, and encourage active participation and period behaviors
- L. Baronial Chirurgeon is the chief first aid officer for the Barony. The Baronial Chirurgeon shall provide voluntary first aid at Baronial events including, but not limited to: tournament combat, and procedures for notifying attendees for health and safety concerns at Baronial events.
- M. Baronial Archer is the Chief Archer for the Barony. The Baronial Archer shall be responsible for maintaining equipment and supplies belonging to the Barony for archery within the Barony, make sure there is a properly warranted marshal available during practices and events that have archery, promote archery within the Barony.

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XI. BARONIAL AWARDS

The Golden Apple, the Red Apple, and the Green Apple, given in recognition of outstanding long-term service and achievement in the Shire of Vulkanfeldt were retired AS XL, upon advancement to Baronial status.

- A. The Baron and Baroness (as defined by Kingdom Law) have the prerogative to establish and make awards specific to the Barony to acknowledge skill, service and other merits.
- B. The Baron and Baroness hold the exclusive right to confer the following Baronial Awards and Orders. Members of the populace are encouraged to give their recommendations for these Awards and Orders to the Baron and/or Baroness.
- C. The current list of Baronial Awards and Orders shall be maintained by the Baronage, Baronial Herald and Baronial Scribe. The Orders include Sergeant, Gallant, Yeoman, Courtier. The list shall be made available to the populace upon request.

XII. AUTOCRATS

- A. An autocrat, being a Baronial Citizen, may be either selected by a Baronial vote of approval or appointed by the Seneschal(e), subject to Baronial approval.
- B. The Autocrat must provide a bid with a proposed budget prior to approval as autocrat in order for the Barony to approve the event.
- C. An Autocrat is herein granted any and all powers and responsibilities necessary to organize and implement a given event within the limits of the following considerations:
 - 1. The Autocrat cannot enter into any legal obligations on behalf of the Barony.
 - 2. The Autocrat cannot appropriate or dispense any Baronial Assets not approved by the Barony or by the Baronial Financial Committee.
 - 3. The Autocrat must turn over any and all monies from the event to the Baronial Exchequer within forty eight (48) hours of the conclusion of the event, and provide a written report of all receipts and expenditures to the Baronial Exchequer at the next Baronial Council meeting, unless the event is within one week prior to the Council meeting.
 - 4. All reports and receipts must be submitted within two (2) weeks of the event.
- D. Autocrat responsibilities shall include but are not limited to:
 - 1. Preparing for publication event copy and providing a copy to the Baronial Seneschal(e) for approval before submitting it to the Kingdom and Baronial newsletters.
 - 2. Present a verbal or written report at the two Baronial Council meetings prior to the event. This report should keep the Baronial Council informed of the progress of the event.
 - 3. Report all serious incidents to the Seneschal(e), or in their absence, to the Baron or Baroness immediately.
 - 4. Report on the event within one month following the event. This report must include reporting all event income and expenses.

XIII. EVENTS

- A. All those attending the event must conform to current Kingdom waiver requirements.
- B. Site fees to the Barony of Vulkanfeldt sponsored events shall be waived for the following: King and Queen of An Tir, Crown Prince and Crown Princess of An Tir, Kingdom Teamster when accompanying Their Royal Majesties, Baron and Baroness of Vulkanfeldt, Autocrat.
- C. The Baron and Baroness in consultation with the Seneschal(e) shall have the final approval on all event dates.

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XIV. CHAMPIONS

- A. The Barony of Vulkanfeldt shall have the following Champions: Heavy Armored Champion, Rapier Champion, Archery Champion (known as Baronial Protector), and Arts and Sciences Champion. All Champions may succeed themselves.
- B. Those wishing to compete for the honor of being a Champion of Vulkanfeldt shall present themselves to the Baronage in Court prior to the start of the tournament where they shall swear to the Baronage that they will compete fairly in a chivalric manner and should they be victorious will swear an Oath of Fealty to the Baronage.
- C. Competitors shall affirm that should they be victorious they are able and willing to serve faithfully all the duties of Champion for a period of one (1) year.
- D. A Heavy Armored Champions Tournament will be held annually, the victor to be proclaimed Champion of Vulkanfeldt. The Champion will take an Oath to defend Vulkanfeldt. During the year of service the Champion shall have the right to wear the Champions cloak and carry the Champions spear of Vulkanfeldt. At the end of their year of service the Champion will receive a scroll admitting them into the Order of the Brotherhood of the Berserker.
- E. A Rapier Champions Tournament will be held annually, the victor to be proclaimed Vulkanfeldt Rapier Champion. The Champion will take an Oath to defend Vulkanfeldt. During the year of service the Champion shall have the right to wear the Champions cloak and carry the Champions Main Gauche. At the end of their year of service the Champion will receive a scroll admitting them into the Order of the Main Gauche.
- F. An Archery Champions Tournament will be held annually, the victor to be proclaimed Vulkanfeldt Protector. The Protector will take an Oath to defend Vulkanfeldt. During the year of service the Protector shall have the right to wear the Champions cloak and carry the Champions Bow and Quiver. At the end of their year of service the Champion will receive a scroll admitting them into the Order of the Argent Bow.
- G. An Arts and Sciences Tournament shall be held annually, the victor to be proclaimed the Arts and Sciences Champion of Vulkanfeldt. The Arts and Sciences Champion shall take an Oath to represent the Barony in the areas of Arts and Sciences. During their year of service the Champion shall have the right to wear the Champions cloak. At the end of their year of service they will receive a scroll admitting them into the Fellowship of the Wyvern's Grip.
- H. All Champions are expected to promote their discipline within the Barony during their reign as Champion.

XV. CANTON GUIDELINES

- A. The Canton shall provide the Baronial Officers with the following:
 - 1. The Baronial Seneschal(e) shall be given a current copy of the Canton's Officers, including SCA, modern names, and contact information. This listing should be updated as necessary.
 - 2. The Baronial Chronicler shall be given the date for their general meetings for publication in the Baronial newsletter.
 - 3. Each Baronial Officer shall be given a copy of their counterpart's reports in a timely manner for use in the Baronial Officer's reports.
- B. All dates for Canton events shall be coordinated through the Baronial Council.
- C. At least one Canton officer should attend a Baronial Council meeting once per quarter. At least one Baronial Officer should attend the Canton's business meeting once per quarter.
- D. The Barony of Vulkanfeldt's Minor Carta will be adopted as the guidelines of the Canton until such time as separate guidelines are passed by vote of the Baronial Council.

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XVI. COLLEGE GUIDELINES

- A. The College shall provide the Baronial Officers with the following:
 - 1. The Baronial Seneschal(e) shall be given a current copy of the College's Officers, including SCA, modern names, and contact information. This listing should be updated as necessary.
 - 2. The Baronial Chronicler shall be given the date for their general meetings for publication in the Baronial newsletter.
 - 3. Each Baronial Officer shall be given a copy of their counterpart's reports in a timely manner for use in the Baronial Officer's reports.
- B. All dates for College events shall be coordinated through the Baronial Council.
- C. At least one College officer should attend a Baronial Council meeting once per quarter. At least one Baronial Officer should attend the College's business meeting once per quarter.
- D. The Barony of Vulkanfeldt's Minor Carta will be adopted as the guidelines of the College until such time as separate guidelines are passed by vote of the Baronial Council.